

**THE INSTITUTION OF ENGINEERS, SRI LANKA  
STANDARD FORM FOR PRESENTING THE BIO DATA AND ELECTION STATEMENT**

*(Candidates are requested to prepare a complete Bio Data statement and Election Statement using the following information and submit. Soft copies of said statements are also required to be sent to IESL. Soft copies of relevant forms will be sent to the candidates on request to [iesl@slt.lk](mailto:iesl@slt.lk) with a copy to [es@iesl.lk](mailto:es@iesl.lk))*

**(A) Personal information (Please use block capitals)**

Full name					
Preferred Name (To be listed in the Voting Paper)					
Membership Number		Membership Class		Date of Birth	
Address					
Telephone Number			Email		

**(B) Educational Qualifications**

Degrees or honours awarded		
Degree	University / Institution	Year

**Professional Qualifications**

Institution	Membership No	Year

**Awards (Please list not more than 5 of the most recent awards)**

Name of the Award	Name of the awarding organization	Year of the award

**Papers published (Please list not more than 5 of the most recent publications)**

Name of the paper	Name of the publication	Month and Year of the Publication

**(C) Involvement with the Institution**

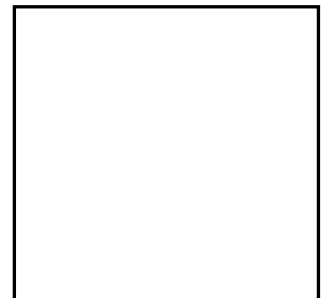
Year of the first enrolment at the Institution	
Year of election to the present class of membership	
Committees served indicating the sessions concerned	
Posts, if any, held in the Council during the current and the previous sessions	

**(D) Employment (Please use block capitals)**

Present Place of Work			
Job title			
Previous employment (Please use additional paper if required)			
Place of Work	Position	From	To

**(E) Candidate's Photograph**

Please attach a high-resolution passport size colour photograph of yourself, with a light coloured background in the space provided. A JPG/JPEG format of the photograph should also be sent to [iesl@slt.lk](mailto:iesl@slt.lk) with a copy to [es@iesl.lk](mailto:es@iesl.lk) along with the soft copies of Full Bio Data and Election Statements.



**(F) Candidate's Full Bio Data Statement**

Please write Full Bio-Data in the space provided below, incorporating the above information including special career achievements in an essay format. This would appear in election documents sent to all voters along with the Ballot paper and in the web-site of the E-voting service provider. Please stick to 500 words (The Chief Returning Officer will reserve the right to delete all part of the Full Bio Data after first (01st) Five hundreds (500) words. A sample Bio Data statement is given at the end of the document (Example A).

Candidates are also requested to submit the electronic copy (in Microsoft Word format) of the above Full Bio Data Statement to [iesl@slt.lk](mailto:iesl@slt.lk) with a copy to [es@iesl.lk](mailto:es@iesl.lk).

**(G) Candidate’s Election Statement**

Please include a brief Election Statement of not more than 200 words, written in the first person, in the space provided below. The Chief Returning Officer will reserve the right to delete all part of the statement after first (01st) two hundreds (200) words.

The candidate may outline the skills and experience he/she will bring to the Council and summarise any past contribution made to the activities of the Institution and as a Chartered Engineer to the profession. This statement, if provided, will be included with the ballot paper. A sample Election Statement is listed below (Example B). Candidates for the post of President-Elect and to the posts of Vice Presidents should indicate what they would do if they get elected to the Council.

Candidates are also requested to submit the electronic copy (in Microsoft Word format) of the above Election Statement to [iesl@slt.lk](mailto:iesl@slt.lk) with a copy to [es@iesl.lk](mailto:es@iesl.lk).

**(F) Candidate’s Declaration (Compulsory)**

I declare that information provided herein is true and accurate and that I have never been found guilty of improper conduct by any Council and that I am conversant with the Code of Ethics of the Institution and that I shall abide by it.

Signature		Date	
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### **Example A : Sample Bio Data Statement**

Eng. XXXXXXXXX graduated in 1990 with a BSc (First Class Honours) degree in Civil Engineering. He obtained an MSc and DIC from Imperial College, University of London in 1995, and PhD from XXXXXXXX University, UK in 1999. He held a postdoctoral fellowship from 1999-2001 atXXXXXXXXXX. He is a passed finalist of the CIMA.

He became a Member of the Institution of Engineers, Sri Lanka (IESL) in the year 2005. He is currently serving as a member of the Professional Affairs committee of the IESL and a member of the Editorial Board for 2015/2016 session. He has been a member of the Library and Publication Committee for the sessions 2015/2016 and 2016/2017.

He is a recipient of a Presidential Award for research and six Outstanding Research Performance Awards from the University of Moratuwa. He has received a postdoctoral fellowship and a doctoral fellowship from the Government of XXXXXX. He has been a British-Chevening Scholar. He has received four Awards for academic achievements as an undergraduate. He has also received several awards for papers presented at academic forums, including Manamperi Award of the IESL.

He has published 25 peer-reviewed international journal papers, out of which 15 journals are indexed in SCI and further, 05 in SCIE. He has authored 8 book chapters published by recognized international publishers and numerous research monographs and has presented more than 50 papers in academic/professional forums and symposia.

He commenced his career in 1993 as a Lecturer (Probationary) at the University of XXXXXXXXX. In 2000 he joined XXXXXXXXX, UK as an Assistant Professor. He returned to University of XXXXXXXXX in 2007 and assumed duties as a Senior Lecturer, the position he holds up to date.

### **Example B: Sample Election Statement**

My experience includes project management and design in many fields of Civil engineering projects both in Sri Lanka and UK. I have also served as a Supervising Civil Engineer for graduates.

I was the staff / student liaison representative when at University and subsequently played an active role in the affairs of the Institution as a member of the Professional Affairs Committee where I served for three years. I have been actively involved in promoting civil engineering as a career in schools. I have served in the Council from 2000 to 2003, and also have served as a member of several Professional Review Panels. I would continue to bring into the Council, my broad experience gained from the industry and I am confident that I have the skills to support the institution in its business like approach.

If elected, I would continue to undertake this role with enthusiasm, and would be dedicated to supporting members' views and concerns in the Council. I am particularly committed to increasing awareness of, and pride of the profession, especially amongst graduate and student members.